



# Department of Human Resources & Civil Service

Job Announcement  
Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

**TITLE:** COURT SECURITY BUREAU CHIEF

**SALARY:** \$64,430 - \$82,933 annually

**LOCATION:** Monroe County Sheriff's Office

**JOB SUMMARY:** This is an administrative law enforcement position in the Monroe County Sheriff's Office responsible for the overall command of the Court Security Bureau. The employee reports directly to, and works under the general supervision of, the Undersheriff. General supervision is exercised over the Deputy Sheriff Court Security Lieutenants. May be assigned to various work shifts. Does related work as required.

**MINIMUM QUALIFICATIONS:** Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree plus five (5) years paid full-time professional experience in a law enforcement agency as a Lieutenant or higher level.

**SPECIAL REQUIREMENTS:**

1. Must be a United States citizen and a Monroe County resident.
2. Must possess a valid New York State Class \*D\* driver's license.

Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test and physical. Applicants may be required to undergo a state and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**Send Civil Service Application to:** Monroe County Department of Human Resources  
39 W. Main Street – Room 210  
Rochester, NY 14614-1471

**Posting Deadline:** December 24, 2009