Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

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TITLE: EMERGENCY SERVICES HEALTH AND SAFETY COORDINATOR
(Provisional* Appointment)

SALARY: $56,714 - $75,512 annually

LOCATION: Monroe County Department of Public Safety
Fire and EMS Bureau

JOB SUMMARY:
This position, located in the Department of Public Safety, is responsible for planning, developing, and coordinating health and safety initiatives for Monroe County. The employee will serve as a countywide leader in responder health and safety, working in partnership with local fire districts, fire departments, Emergency Medical Services (EMS) agencies, and associations to implement best practices, enhance accountability, and strengthen prevention programs. Duties include the coordination and support of safety officer functions, development of cancer prevention, peer fitness, and mental health initiatives. The employee serves as the liaison between the Monroe County Fire Bureau and the Monroe County Safety Officers Association, as well as EMS leadership partners as appropriate. The position also participates in countywide fire prevention, EMS safety, and public safety campaigns. The incumbent will be responsible for the leadership, coordination, and organization of the Juvenile Fire Setters Intervention Program, including working collaboratively with at-risk youth and partner agencies throughout the county to support prevention, education, and early intervention efforts. The employee reports directly to, and works under the general supervision of the Fire Coordinator. Supervision of others is not a regular responsibility, although the incumbent may lead project teams or committees. Does related work as required.

PROPOSED MINIMUM QUALIFICATIONS:
Graduation from high school or possession of an equivalency diploma, plus either:

(A) Graduation with a Bachelor's degree in Fire Science, Occupational Safety, Emergency Management, Public Administration, or a closely related field, plus one (1) year paid full-time or its part-time equivalent experience in emergency services health and safety program development; OR,

(B) Graduation an Associate's degree in one of the fields mentioned in (A) above, plus three (3) years paid full-time or its part-time equivalent experience as described in (A) above; OR,

(C) Five (5) years paid full-time or its part-time equivalent experience as described in (A) above; OR,

(D) An equivalent combination of education and experience as defined by the limits of (A), (B), and (C) above.

SPECIAL REQUIREMENTS: Possession of the following:

1. Firefighter I, Basic Firefighter, Essentials of Firemanship, or Initial Fire Attack Certificate**.

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SPECIAL REQUIREMENTS (CONTINUED): Possession of the following:

2. Current certification** from the New York State Department of Health as an Emergency Medical Technician-Paramedic (EMT-P), Advanced Emergency Medical Technician (AEMT), or Emergency Medical Technician (EMT).

3. Apparatus Operator Emergency Vehicles or Apparatus Operator-EVOC Certificate or similarly named fire training certificate** issued upon completion of an emergency vehicle operator's course.

4. Current certification** from the National Incident Management System (NIMS) for IS-100, IS-200, IS-700, and IS-800 courses.

**Candidates must submit copies of certificates at the time of application.

Successful completion of the Fire and Life Safety Educator 1 and Incident Safety Officer courses during the probationary period. Failure to complete the training during probation will result in separation from the position.

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: https://www.monroecounty.gov/hr-choosemonroe for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

There is no residency requirement for this position. Preference may be given to Monroe County residents

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: August 25, 2026

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.

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