



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam Bello  
County Executive

Andrea Guzzetta  
Director

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**TITLE: DISTRICT ATTORNEY INVESTIGATOR**

**SALARY:** \$43,785 - \$55,530 annually

**LOCATION:** Monroe County District Attorney's Office

*PURSUANT TO SECTION 211 of the New York State Retirement and Social Security Law, the Monroe County District Attorney's Office is conducting a recruitment effort for the position of District Attorney Investigator. We are canvassing to see if there are any interested non-retirees who would meet the minimum qualifications.*

### **JOB SUMMARY:**

This is a responsible position involving conducting investigations and interviews to substantiate facts for cases being prepared by the District Attorney's Office. Employees of this class work in accordance with established practices and procedures, are required to be on call 24 hours a day, and may work weeknights and weekends. The work is performed under general supervision from a higher level employee. Supervision of others is not a responsibility of this class. Does related work as required.

### **THE MINIMUM QUALIFICATIONS FOR THIS POSITION, SET BY THE DISTRICT ATTORNEY'S OFFICE ARE:**

- (A) Six (6) years of paid full-time or its part-time equivalent experience as a police officer that involves specialized investigative experience including such physical crimes as rape, robbery, homicide, arson, assault, burglary, etc.; OR,
- (B) Six (6) years of paid full-time or its part-time equivalent experience as a police officer at the Sergeant level or higher; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

### **SPECIAL REQUIREMENTS:**

**Possession of a Police Officer Training Certificate issued by the New York State Bureau for Municipal Police Training Council at the time of appointment.**

**Must be a United States Citizen at the time of appointment.**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DISTRICT ATTORNEY'S OFFICE  
47 SOUTH FITZHUGH STREET  
ROCHESTER, NEW YORK 14614  
ATTN: KAREN FARSACE