



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: DISTRICT ATTORNEY INVESTIGATOR

SALARY: \$56,714 - \$75,512 annually

LOCATION: Monroe County District Attorney's Office

PURSUANT TO SECTION 211 of the New York State Retirement and Social Security Law, the Monroe County District Attorney's Office is conducting a recruitment effort for the position of District Attorney Investigator. We are canvassing to see if there are any interested non-retirees who would meet the minimum qualifications.

JOB SUMMARY:

This is a responsible position involving conducting investigations and interviews to substantiate facts for cases being prepared by the District Attorney's Office. Employees of this class work in accordance with established practices and procedures, are required to be on call 24 hours a day, and may work weeknights and weekends. The work is performed under general supervision from a higher-level employee. Supervision of others is not a responsibility of this class. Does related work as required.

MINIMUM QUALIFICATIONS FOR THIS POSITION, SET BY THE DISTRICT ATTORNEY'S OFFICE:

- (A) Six (6) years of paid full-time or its part-time equivalent experience as a police officer that involves specialized investigative experience including such physical crimes as rape, robbery, homicide, arson, assault, burglary, etc.; OR,
- (B) Six (6) years of paid full-time or its part-time equivalent experience as a police officer at the Sergeant level or higher; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Possession of a Police Officer Training Certificate issued by the New York State Bureau for Municipal Police Training Council at the time of appointment.

Must be a United States Citizen at the time of appointment.

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County or a contiguous county at the time of appointment. Contiguous counties include: Orleans, Genesee, Livingston, Ontario and Wayne. Preference may be given to Monroe County residents.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DISTRICT ATTORNEY'S OFFICE
47 SOUTH FITZHUGH STREET
ROCHESTER, NEW YORK 14614
ATTN: KAREN FARSACE