



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **AIRPORT OPERATIONS SUPERVISOR**
(Provisional* Appointment)

SALARY: \$56,714 - \$75,512 annually

LOCATION: Monroe County Department of Aviation

HOURS: This position may require to be on standby to be available for any Airport Operations related needs outside of the regular 8 hour day.

JOB SUMMARY:

This supervisory position, located at the Monroe County Department of Aviation, Frederick Douglass Greater Rochester International Airport, is responsible for the safe and orderly movement of passengers and aircraft throughout the airport environment, and for supervising and participating in the routine operation, repair, and maintenance of physical facilities. Work is performed in close cooperation with other airport units to provide overall service to tenants, pilots, and the public. The employee reports directly to, and works under the general supervision of, a higher-level staff member. General supervision is exercised over Airport Equipment Operators, Laborers, and other staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Five (5) years paid full-time or its part-time equivalent experience at an airport certified under Title 14 Code of Federal Regulations (CFR) Part 139, or a military airport in all of the following: the operation of heavy equipment and maintenance of grounds, runways, taxiway, ramps, and roadways; OR,
- (B) Five (5) years paid full-time or its part-time equivalent experience in an airport position responsible for enforcing policies and procedures necessary for the safe and efficient operation of an airport certified under Title 14 Code of Federal Regulations (CFR) Part 139, which must include snow removal, ice control, and maintenance activities; OR,
- (C) An equivalent combination of experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Possession of a valid Class *B* New York State Commercial Driver's License (CDL) at the time of appointment.

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

SPECIAL REQUIREMENTS CONTINUED:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, including marijuana for positions requiring a commercial driver's license (CDL). Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Candidates for positions at the Monroe County Department of Aviation must meet the pre-employment requirements of Title 49 Code of Federal Regulations (CFR) Part 1542, prior to appointment.

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

There is no residency requirement for this position. Preference may be given to Monroe County residents

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: October 16, 2026

Posting Deadline: October 30, 2026

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.